



Jefferson County Environmental Services

JEFFERSON COUNTY ENVIRONMENTAL SERVICES DEED INSTRUCTIONS

Deeds for Sanitary Sewer Right-of-Ways must be:

- 1). **On our deed form.** Copies may be obtained from:

	Telephone	E-Mail
Kelly Watson	325-1446	watsonk@jccal.org
Richard Mixon	325-5125	mixonr@jccal.org

The deed is available in Microsoft Word and WordPerfect.
When requesting by Email please specify which version you need.

- 2). **Filled in completely.**
- 3). **Notary= statements** - on rear of sheet. The first two (2) are for individuals (Private properties) 1 for each owner as necessary; the bottom statement is for corporations or public properties.
- 4). **Type or print legibly** the names of individuals and or company=s under their signatures.
- 5). **No Fax copies** will be accepted nor any copy that has been faxed.
Originals only.